

# Lookups

## Item Master Lookup

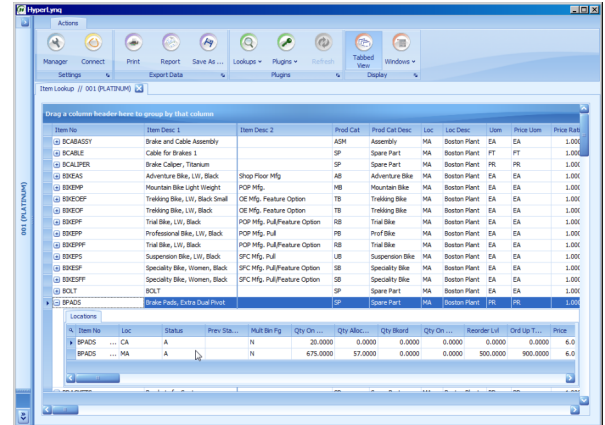


**“With the Item Master Lookup you can view all the information held on your Exact Macola ES or Progression Item Master file, and quickly create reports in a multitude of formats.”**

Using simple options, you can select only the items and fields you want to see, adding totals and record counts as you need them. Having created a layout, you can store it for future use. Attach files from your spreadsheet, word processor and other applications to an item record so they can be viewed directly from HyperLynq. To drill down from an item record you can add Plugins to view open purchase orders, open sales orders, bills of material, open manufacturing orders and much more.

### Ideas for Using the Item master Lookup

- Simple formatted lists of items
- Export data to create a mail merge with your word processing
- Get item data into Excel
- List items by field, such as product category, material cost type, tax schedule, etc.
- List all the key MRP fields to easily check these are set correctly
- Easily find data which is missing, incorrect or inconsistent, for example, items with no tax schedule, material cost type, etc.
- Store engineering drawings, inspection forms, change approvals, and any other documents with an item so they can be quickly viewed
- And much more



Item Master Lookup

### Item Master Lookup Benefits:

- Maintain more accurate item records because it is easy to review and identify problems
- Achieve higher accuracy on transactions because information like tax schedules, material cost types, and product categories are more likely to be correct
- The easy transfer to Excel saves your team time doing it other ways
- Fewer documents are lost or misplaced because they are attached to the item record
- Saves time by providing a quick and easy way for your team to find information and work with it



