

SAVE TIME AND MONEY-PROGRESSION'S VERSION 7.6 ACCOUNTS PAYABLE(A/P) HELPS YOU TO IDENTIFY THE BEST TIME TO PAY BILLS, TRACK DISCOUNTS AND EXPENSES, AND MAINTAIN CLOSE RELATIONS WITH YOUR VENDORS.

The screenshot shows a 'Vendor Maintenance' window for 'Anawalt Computer Company'. Fields include Vendor No. (300), Name (Anawalt Computer Company), Sort Name (ANAWALT COMPUTER COMPANY), Tax Sched, Street (6232 Verduso Blvd.), City (Glendale), State (CA), Zip (91020), Country (USA), Federal ID, ID Type, ID No., 1099 Cat, Contact (Ralph Smith), Phone (213-823-8238), P/A (Phil Longhahan), Phone (213-758-9875), Terms (2), Vend Ty (USE), Status (A-Always Disc), and a User Notes button. A footer note states: 'If use 1-8, it indicates which box on the 1099 form data will print.' The Mac OS version is Mac OS X.

The Progression Series Accounts Payable module streamlines transaction entry or analysis of vendor performance by storing all pertinent data in one easy accessible place..

Maintaining your company in good standing with your vendors is critical in ensuring the continued flow of raw materials, supplies, and services into your company. Ensure there are no disruptions to this critical function, while effectively managing your cash flow with the Progression Series Accounts Payable (A/P) package.

You'll save time and more efficiently manage vendor relationships with this comprehensive package. You can track new payables, credit memos, prepaid expenses, cancellations, and adjustments in A/P.

A/P enables you to save your company money. A Pre-Check Writing Report ensures that you are aware of and can take advantage of early discounts.

TRACK VENDOR INFORMATION

Use the Vendor File to store information on all companies and individuals from whom you purchase materials, supplies, and services.

And, like other Progression Series modules, A/P features an extensive notes system. An unlimited number of notes may be recorded about general A/P information (reference notes, payment information, etc.) and accessed from any Vendor File record. In addition, an unlimited number of notes may be attached to each individual vendor's record.

The Vendor File also contains information such as the vendor's name, address, telephone number, federal 1099 information, and credit terms. You can also individually code vendors to reflect specific discounts.

FLEXIBLE VENDOR INVOICE TRACKING

A/P automatically calculates due dates, discount dates, and discount amounts for all A/P transactions. And the invoice amount can be distributed to an unlimited number of G/L expense accounts and job numbers.

You also have the opportunity to enter vendor credit memos, cancellations, adjustments, and prepaid expenses giving you total control over your payables.

When you need a summary of the new payables, simply print your transactions and edit as necessary. Then, when you're ready, post the new transactions to the A/P Open Item File.

EASY CHECK RECONCILIATION

Easily and quickly reconcile your A/P checks against your company's bank statement. You also have the option to print the A/P Check Reconciliation Report which shows paid and/or unpaid checks through any reconciliation date. You'll find this feature is a real time-saver.



STREAMLINED RECURRING PAYMENTS

In addition to normal payables activity, many companies need the option to add payables which are due on a recurring basis. By using the recurring voucher processing feature of A/P, you can turn these bills into easy-to-maintain business transactions.

WHAT DOES IT ALL MEAN?

In addition to all of the features just mentioned, you can print vendor labels and graph A/P data in two different graphical formats. Vendor and account information can be displayed on-screen with the click of a button, and Vendor Performance information is just a report away. But what does all of this mean to you?

It means that your company doesn't have to miss taking discounts; that you can track and manage vendors with poor performance; that bills which occur on a recurring basis (such as rent, electricity, etc.) can be handled easily; and that check printing problems can be reduced to a minimum.

All in all, it means that your Accounts Payable functions just got easier with V7.6 Progression Series A/P!

MORE INFORMATION

For more information on how to put the power of Exact Software North America to work in your front office and mission critical back office, call today:

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